

Otemachi Toastmasters Club (Club ID: 1 592494)

District 76, Division I, Area I-3

The **mission** of a Toastmasters Club is to provide a supportive and positive learning experience in which members are empowered to develop **communication** and **leadership** skills, resulting in greater self-confidence and personal growth.



The 174th Meeting (Online) on Jan 22, 2025

Theme: "step by step"

President

Tetsu Take

VP Education

Frank Tsuji

VP Membership

Akiko Tou

VP Public Relations

Joju Ohara

Secretary

Toshi Higaki

Treasurer

Kozue Hirano

Sergeant-At-Arms

(& Venue Master)

Noritama Ito

We meet every 2nd & 4th Wednesday each month, from 19:00 to 21:00 (with some extra meetings from time to time).

Meeting location and calendar can be found in our website:

<http://otemachi.toastmastersclubs.org/>



www.facebook.com/OtemachiToastmastersClub

TOASTMASTERS
INTERNATIONAL

www.toastmasters.org

Meeting venue:

Conference room of NI+C
15F of St. Luke's Garden Tower
8-1 Akashicho, Chuo City,
Tokyo 104-0044

<https://www.niandc.co.jp/company/map/>

Zoom link for online attendees:

<https://bit.ly/OTMCmtg>

Meeting ID: 813 6394 8736

Pass: 097125

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|--------------|--|-----------------|
| 19:00 | Opening remarks | Frank |
| 19:05 | Toastmaster of the Evening | Naoko |
| | Word of the Evening () | Jerry |
| | Ah-Counter | Akiko |
| | Grammarians | Akane |
| | Timer | Taka |
| | PC Manager (Vote Counter) | Frank |
| | Tips Master | Jerry |
| 19:15 | Table Topics Session (1-2 min ±30 sec.) | Noritama |
| | 1() 2() 3() 4() 5() 6() | |
| 19:35 | Prepared Speech Session | |
| | 1) Title: "Once in a lifetime encounter (Ichigo Ichie)" | Toshi |
| | Path: Presentation Mastery | |
| | Project: L2 Understanding your communication style | |
| | Time: 5-7 minutes | |
| | 2) Title: "With A Little Help From My Fellows" | Mat |
| | Path: Persuasive Influence | |
| | Project: L2 Understanding your Leadership Style | |
| | Time: 5-7 minutes | |
| | 3) Title: "Health first" | Hidenori |
| | Path: Engaging Humor | |
| | Project: L1 Master the Fundamentals | |
| | Introduction to Vocal Variety and Body Language | |
| | Time: 5-7 minutes | |

<--- Short break --->

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|--------------|--|----------------|
| 20:15 | Evaluation Session (2-3 min ±30 sec.) | Frank |
| | 1) Evaluator for 1 st Speaker | Rintaro |
| | 2) Evaluator for 2 nd Speaker | Max |
| | 3) Evaluator for 3 rd Speaker | Kozue |

Reports from timer, WoE, Ah Counter, Grammarian

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|--------------|-------------------------|--------------|
| 20:40 | Award Session | Naoko |
| 20:45 | Business Session | Frank |

20:55 Meeting Adjourns

Here is URL and QR code for making comments for speakers and voting for the best TTS, evaluator and speaker.

<https://forms.gle/7TSyM4vUubhk6ynH7>

